

## **ISU Building Common Area COVID-19 Pandemic Standards**

Building common areas include: building entrances, corridors and stairs, open seating areas, open waiting areas, atriums, elevators and restrooms.

General intent: Maintain six feet of separation between individuals wherever physically possible.

Emergencies: These standards do not apply to evacuating a building due to a fire or other event, or to taking shelter in a building during hazardous weather or other event. Protection of individuals from the hazards of the emergency event takes priority over physical separation.

### Building common area COVID-19 Pandemic actions

Building entrances:

- a. If possible, designate and post separate entrance doors and exit doors. Ensure designated entrances and exits are fully accessible to the disabled, and no fire exits are obstructed.
- b. Post entry signage on doors. University approved entry signage will be available centrally.

Corridors and stairs: If possible, designate and post a single direction for walking in each corridor and stair that allows access to the entire building. Paths must be accessible and routes cannot end in stairways.

Open seating areas:

- a. Remove, relocate, mark or cover-in-place seating so the only seating available is separated by six feet. Note: use non-gumming tapes such as painters tape or gaffers tape as to not damage fabrics by leaving residue. Under no circumstances use duct tape.
- b. Allow only one seat to be available at any table where separation of six feet at the table is not possible.
- c. Note: Facilities Planning and Management (FP&M) and Logistics and Support Services are not able to remove and store furniture from campus buildings. In addition, relocated furniture may not block access to exit paths, exit doors, or be stored in corridors or stairs.

Open waiting areas: Wherever people normally wait in-line for service, mark six-foot intervals on the floor. University approved markings will be available centrally.

Atriums: Apply the above actions to portions of atriums used as walkways, or for seating or waiting.

Elevators: Facilities staff will post university approved elevator signage.

- a. Each elevator should be occupied by only one person if possible.
- b. Face coverings encouraged for use by two or more people.
- c. Please use of stairs if able to ensure elevators are available to those unable to use stairs.

Restrooms: Facilities staff will post university approved face coverings signage.

Drinking fountains and bottle filling stations: Allow to remain in operation.

Cleaning and disinfecting: frequently touched surfaces in building common areas will be regularly cleaned and disinfected by the responsible department (e.g. Facilities Planning and Management, Department of Residence, Student Recreation, Athletics, Memorial Union and Thielen Health Center).