International Business travel

In accordance with Board of Regents policy, all foreign travel by faculty, staff, and students for university purposes is prohibited, regardless of whether the travel would have been funded by the university or other sources.

The Board of Regents is extending the 30-day international travel ban by 7 days each Monday until conditions improve.

Domestic Business travel

In accordance with the Governor’s direction and Board of Regents policy, all non-essential university domestic travel for faculty, staff, and students is prohibited until further notice, regardless of whether the travel would have been funded by the university or other sources. This restriction pertains to interstate travel.

Domestic student internships, practica, and preceptorships for course credit or as required by degree programs are deemed essential for student academic progress and are allowed by the university.

In all other cases, university-sponsored essential domestic travel is only permitted with the express approval of the appropriate Senior Vice President or the University President. Submit travel requests to univeventauth@iastate.edu. Requests must demonstrate that travel is essential to university operations; that no alternative method of convening is possible; and the health and safety of Iowa State employees will be appropriately managed. Individuals that are approved for university sponsored domestic travel may have isolation or other restrictions imposed before they may return to campus.

Travel within Iowa can continue. That said, the university strongly recommends decisions are made to reduce in-state travel, consistent with our goal of taking reasonable actions to reduce transmission risk. Some factors to consider when evaluating in-state travel include: whether the activity is necessary to enable a student to remain on-track for degree completion; whether the activity could be postponed, moved online, or done by phone; the number of attendees and whether the attendees can practice social distancing (e.g. sitting at least six feet apart); and whether the activity supports a critical issue or need in an Iowa community.

Personal travel

There are no university rules restricting travel by faculty, staff, and students for personal reasons. It is important to note that, aside from incidental university business such as checking email and making phone calls, university business may not be conducted while traveling out of
state or internationally for personal reasons. Faculty, staff, and students who travel out of state or internationally should be aware that they may have isolation or other restrictions imposed by other states or countries that could restrict or delay some aspects of their travel and/or their return to Iowa.

We strongly urge you to use extreme caution and judgment for personal travel. Please check the state and territorial health department websites for the latest information.

**Visitors traveling to campus**

While the university remains open, events and gatherings on campus have been canceled, postponed, or moved online through at least May 31. University sponsored visits of individuals to campus are permitted only for essential university business and require advanced approval by the appropriate Senior Vice President or University President. Submit requests to univeventauth@iastate.edu. Requests must demonstrate that the individual’s visit to campus is essential to university operations; that no alternative method of convening is possible; and the health and safety of Iowa State employees and the visitor will be appropriately managed.

Rescheduling visits or convening virtually are strongly encouraged as alternatives.

**Health and safety for all**

Faculty, staff, and students who travel out-of-state or internationally for any reason are subject to the same guidelines regarding working on campus as all others.

Faculty, Staff, and students who travel internationally may be subject to mandatory isolation orders based upon CDC guidelines and should email COVID-19@iastate.edu before returning to campus.

No general university isolation order is in place for employees who have traveled domestically out of state. Faculty, staff, and students who travel out of state are subject to the same guidelines regarding working on campus as all others. Faculty, staff, and students who are sick or who are experiencing symptoms associated with COVID-19 should alert their supervisors, and should not report to campus. Likewise, those who believe that they have been exposed to COVID-19, but are not symptomatic, should contact their supervisor and should not come to campus until they are cleared to do so by the university.